

Allen Township Trustees

January 1, 2022

The Allen Township Trustees met in reorganizational session with all members present.

The Fiscal Officer called the meeting to order and opened nominations for chairman. Stacy moved that Flanagan be chairman with Smith seconding. Roll call - all yes.

Flanagan moved that Smith be vice-chairman with Stacy seconding. Roll call - all yes.

Flanagan appointed himself as chairman of finance & roads; Smith as chairman of safety & cemetery; and Stacy as chairman of building & maintenance.

Stacy moved that regular meetings be held on the first Tuesday of February through December. All meetings will begin at 8:00 a.m. in the Allen Township Center. Smith seconded the motion. Roll call - all yes.

The minutes of December 7, 2021 were read and approved.

The Fiscal Officer presented a list of 2021 warrants and electronic payments totaling \$23,181.04 for outstanding 2021 bills. Stacy moved to pay these bills with Smith seconding. Roll call - all yes.

Tony Humphrey provided an update on the road maintenance and the cemetery. He advised that Portage Township was able to mow several of the larger ditches (TR142 & 114) with their boom mower. A bill will be forth coming.

Fire Chief Hickman provided an update on the fire department operations.

Flanagan moved that TR218 be removed from the 2022 paving list submitted to the county engineer if he can accommodate the deletion at this point in the process. The existing cracking on this road may be better addressed by a seal coat and chipping prior to a resurfacing in a few years. Stacy seconded the motion. Roll call - all yes.

The reopening of the Twp Center for rentals was discussed. Due to COVID the facility will remain closed.

Schimmoeller presented a Resolution to establish the three trustees as the 2022 audit committee. Stacy moved to adopt the resolution with Smith seconding. Roll call - all yes.

Stacy moved that the Trustees annual salary for 2022 be paid in equal monthly installments. Smith seconded the motion. Roll call - all yes.

The Fiscal Officer advised he will take his full salary on a monthly basis.

Stacy moved the 2022 snowplow driver hourly rate be \$21.00. Smith seconded the motion. Roll call - all yes.

Stacy moved that Margaret Potteiger continue to be a part-time janitor for 2022 at a rate of \$15.50 per hour. Smith seconded the motion. Roll call – all yes.

Stacy moved that Tony Humphrey continue to be a part-time maintenance worker for 2022 at a rate of \$1,960 per month and Dustin Humphrey continue to be a part-time maintenance worker for 2022 at a rate of \$1,100 per month effective 1/1/2022. Smith seconded the motion. Roll call – all yes.

Stacy moved that the 2022 Firemen administrative monthly salaries be as follows: Chief - \$840; One Assistant Chief - \$420; 4 – Captains at \$95 each. In addition, the motion established the “fire-run” rate at \$16.00 per run. The motion was seconded by Smith. Roll call - all yes.

Schimmoeller presented a revised Safety Policy that reflects Milford Smith replacing Edward Huffman as Trustee. Stacy moved to approve the revised Safety Policy. Smith seconded the motion. Roll call – all yes.

The next regular meeting will be February 1, 2022 at 8:00 a.m.

Meeting adjourned at 11:00 a.m.

Approved,

Mark J. Schimmoeller, Fiscal Officer
(Proper notice given by publishing & posting)

Kevin Flanagan, Chairman