

# Allen Township Trustees

**November 1, 2022**

The Allen Township Trustees met in regular session at 8:00 p.m. in the Allen Township Center with all members present.

The minutes of October 4, 2022 were read and approved.

The Fiscal Officer presented a list of warrants and electronic payments totaling \$30,738.47 for outstanding bills. Stacy moved to pay these bills with Smith seconding. Roll call - all yes.

The Fiscal Officer presented a Resolution (#11-01-2022) to Authorize an Increase to the Micro-Purchase Threshold and Adopt a Uniform Guidance Procurement Policy regarding the American Rescue Plan Act of 2021 (ARPA). The resolution establishes competitive bidding thresholds for road maintenance/repairs at \$45,000 and all other purchases at \$50,000 for expending the ARPA funds received from the Federal Government. Stacy moved for the adoption of the resolution with Smith seconding the motion. Roll call - all yes.

The Fiscal Officer presented a Resolution (#11-01-2022-a) to Authorize Expenditure from the ARPA Funds and establish that the Trustees elect to use the standard allowance and its presumption of revenue loss due to the COVID-19 public health emergency and to use the amount authorized herein to fund government services. The resolution identifies a project not to exceed \$50,000 to improve and maintain open ditches in and along Allen Township road ROW. Stacy moved for the adoption of the resolution with Smith seconding the motion. Roll call - all yes.

The Fiscal Officer presented a Resolution (#11-01-2022-b) to Authorize Expenditure from the ARPA Funds. The resolution identifies a project not to exceed \$50,000 to upgrade/replace HVAC systems at the Allen Township Center and Fire Station #1. Smith moved for the adoption of the resolution with Stacy seconding the motion. Roll call - all yes.

Fire Chief Hickman gave an update on the fire department operations.

Tony Humphrey provided an update on road maintenance activities for the past month.

The Trustees gave their monthly activity reports.

The Fiscal Officer presented a resolution prepared by Cindy Land (County prosecutor's office) to install additional stop signs at TR 229 and TR 218 making the intersection a 4-way stop. Stacy moved for the adoption of the resolution with Smith seconding the motion. Roll call - all yes.

The Fiscal Officer presented a resolution prepared by Cindy Land (County prosecutor's office) to install additional stop signs at TR 232 and TR 218 making the intersection a 4-way stop. Smith moved for the adoption of the resolution with Stacy seconding the motion. Roll call - all yes.

Stacy moved to renew the Fire Protection Contract with Cass Township at \$22,000.00 for 2023. Smith seconded the motion. Roll call - all yes.

Stacy moved that Health Insurance continue to be made available to all township trustees and the fiscal officer for the year 2023 in accordance with Resolutions 12-01-15, 12-28-15 and 12-28-15. Smith seconded the motion. Roll call - all yes.

Smith moved that Life Insurance continue to be provided by the township for the trustees and the fiscal officer for the year 2023. Stacy seconded the motion. Roll call - all yes.

The proposed TR218 waterline extension updated plans and Hancock County Engineer's comments were discussed.

Meeting adjourned at 9:50 p.m.

The next regular meeting will be December 6, 2022 at 8:00 p.m.

Mark J. Schimmoeller, Fiscal Officer  
(Proper notice given by publishing & posting with agenda.)

Kevin Flanagan, Chairman